OSU KidSpirit Youth Programs provide various activities for children ages 18 months to 18 years; these programs include a Summer Day Camp, Gymnastics, and No-School days programming. OSU KidSpirit seeks your assistance to select the best-qualified people to serve in our programs and will appreciate your prompt completion of this reference form.

1) What is your relationship to the applicant? (Check all that apply)
- Employer
- Advisor
- Teacher
- Friend
- Coach
- Other

How long have you known the applicant and in what capacity?

2) Does the applicant work well with others? Please explain:

3) Has the applicant demonstrated the capability to learn new things? Please explain:

4) To your knowledge, has the applicant had any past experience working with children/youth? If yes, in what capacity?

5) Is the applicant tactful and sensitive when working with people whose opinions differ from his/her own? Please explain:

6) Is the applicant consistently concerned with the quality of work he/she performs? Please explain:
7) Please use the following checklist to evaluate the applicant’s leadership and personal qualities.
   Use a scale of 1-5 to grade. (Outstanding = 5, Poor = 1)

   Understanding of Children   ___________ Dependability   ___________
   Flexibility                   ___________ Communication Skills   ___________
   Sense of Humor               ___________ Patience                    ___________
   Ability to Organize          ___________ Sense of Fairness             ___________
   Initiative                   ___________ Respect for Others            ___________
   Enthusiasm                   ___________ Resourcefulness              ___________
   Ability to Complete a Task   ___________ Role Model for Youth        ___________
   Prompt/On time               ___________ Honesty                     ___________

8) What do you think are the applicant’s greatest strengths and weaknesses, as they relate to working with people (both youth and adults) and leading a group?

   Strengths                        Weaknesses

9) Would you be willing to place your child, or any other child for who you are responsible under his/her leadership? Why?

9) Do you know any reason why this person should NOT be considered for this position? If yes, please explain:

10) What additional skills, abilities, and attributes does the applicant have that would be helpful in this position?

11) Would you recommend the applicant for this position? If no, would you recommend them for another position? (i.e. Camp Counselor, Head Instructor, Office Assistant, Marketing, Intern/Practicum, Supervisor, Counselor in Training)

Reference Information

Name ___________________________ Phone: ___________________________

Address: ___________________________ Street: ___________________________
                      City: ___________________________ State: ___________ Zip: ___________

Signature: ___________________________ Date: ___________________________

Please return in a sealed envelope with signature across the seal of envelope. Thank you for your time.

Return Reference Form to: KidSpirit
                      Oregon State University
                      125 Langton Hall
                      Corvallis, OR 97331-3303

Date Received: ______ Date Reviewed: ________